



Montego

— Pet Nutrition —

VACANCY: ASSISTANT PRODUCTION MANAGER

Montego Pet Nutrition, a market leader in the South African Pet Food Industry, is looking for a focused, motivated and driven person to take up the position as Assistant Production Manager.

The individual will be able to demonstrate the following abilities -

- Taking care of administrative duties and responsibilities (processing of orders, etc.);
- Communicating with all role players regarding the scheduling and status of production & orders to maximize overall production efficiency;
- Monitoring of resources for the manufacturing of products in accordance with cost, quality and quantity specifications;
- Ensure that the necessary steps are in place to ensure HACCP standards are met and kept;
- Assisting the QA team during any food safety incidents;
- Ensure that safety measures are always adhered to;
- Conducting internal audits in accordance with the internal audit schedule;
- Participating on the Recall Committee as and when required;
- Ensuring that the production staff complete the required inspection records;
- Reporting any deviations which may lead to a food safety non-conformance;
- Assisting with the investigation of corrective actions;
- Compiling and approving documented work instructions and procedures as and when required;
- Working after hours and over weekends.

Requirements:

- Matric or Equivalent;
- At least five (5) years' management experience in a manufacturing facility, with exposure and experience in production and people management;
- Must be computer literate (MS Office);
- Good communication skills – verbal and written;
- Fluent in both Afrikaans and English;
- Must have a valid drivers' license.

Closing date: 22 February 2019 @ 12:00

Should you meet the requirements for this position, please apply with your CV and a letter of application to -

The Human Resources Assistant Manager, Montego Holdings, henry@montego.co.za

Correspondence will only be conducted with short listed candidates.